



Shotton Hall Primary School

Working together to

SHINE

Successful, Happy, Inspired and Nurtured towards Excellence



Evacuation of Disabled People Plan

Next Review: September 2025

Ratified by the governing body on 26.02.24

Signed *J. Bowmaker* HT

T. Watson COG

This plan should be read in conjunction with the Fire Safety and Evacuation Plan.

The purpose of this plan is to ensure that individuals with disabilities will be able to evacuate the premises safely and reach the assembly point in the event of an emergency.

Awareness of pupils, staff and visitors with disabilities

We are aware that school pupils and staff with disabilities will need assistance with evacuation. We will attempt to identify other individuals that may need assistance or might have difficulty evacuating the premises. We will do this by encouraging visitors to the premises to identify themselves to a member of staff through 1 to 1 conversations. A sign is sited in the reception area that states:

IF YOU NEED ASSISTANCE IN EVACUATING THE BUILDING IN THE CASE OF AN EMERGENCY PLEASE MAKE SURE THAT IT IS KNOWN TO THE EVACUATION MANAGEMENT TEAM (EMT):

MRS BOWMAKER (HEADTEACHER)

MR MORGAN (SAFEGUARDING MANAGER)

MRS TREANOR (BUSINESS MANAGER)

MRS FICKLING (SITE MANAGER)

MR IAN FLOUNDERS (CARETAKER)

A Personal Emergency Evacuation Plan will be devised for anyone with disability using the premises on a long term basis. PEEPS will be written by the management in conjunction with the individual concerned based on knowledge of the structural provisions within the building. PEEPS will explain the method of escape to be used. Copies are given to all concerned parties.

At all times individuals with disabilities will be kept informed of the situation and told about the actions that the EMT members will be taking in order to affect their safe evacuation.

Those with mobility issues will exit with guidance by the safest accessible exit and be escorted to the assembly point. Those with a visual impairment will be guided by an escort also, with guidance from the visually impaired person being taken with regard to helping or assisting a guide dog.